

OFFICE MEMORANDUM

This is to inform you that Manusher Jonno Foundation (MJF) has re-formed a core working team by assigning all concerned persons to oversee the implementation status of "Protection from Sexual Harassment, Exploitation and Abuse (PSHEA). The team members are as follows:

Dr. Selim Jahan, Ombudsperson of MJF, email: jahan.selim@gmail.com and cell phone no. 01681421366 and Ms Nirupa Dewan, member of MJF Governing Board, email: nirupadewan2010@gmail.com and cell phone no. 01552554806 are responsible to oversee the implementation on "Protection from Sexual Harassment, Exploitation and Abuse (PSHEA)"

Focal persons with other team members:

SL	Team/Committee	Focal point	Team Members
1.	Anti-Sexual Harassment Committee	Ruma Sultana Program Coordinator Email: ruma@manusher.org Phone: 01716412464	Mohuya Leya Falia Sr. Program Coordinator Email: mohuya@manusher.org Phone: 01716519951 Aleya Ferdousi Manager-Grants Control Email: ferdousi@manusher.org Phone: 01712038667 (Two external persons will be included)
2.	Gender	Shoma Datta Program Manager Email: shoma@manusher.org Phone: 01842599975	An adhoc committee will be formed based on issue/complaints raised by the focal point in consultation with the Coordinator, PSHEA and its establishment will be subject to approval by the Senior Management Team (SMT) of Manusher Jonno Foundation (MJF). This committee will be tasked with addressing the raised issues or complaints.
3.	Child Protection	Rafeza Shaheen Program Coordinator Email: rafeza@manusher.org Phone: 01712008939	
4.	Whistleblowing	Marium Ul Mutahara Coordinator KM Email: marium@manusher.org Phone: 01715022761	
5.	Safeguarding	Mohammad Iftekher Hussain Program Manager Email: iftekher@manusher.org Phone: 01716498248	
6.	Code of Conduct	M. Mahfuzul Karim Coordinator-Accounts Email: mahfuz@manusher.org Phone: 01711140523	





MANUSHER JONNO FOUNDATION

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7.	Risk and beneficiaries' feedback Mechanism	Md. Momtajul Islam Deputy Manager M&E Email: momtaj@manusher.org Phone: 01857620909	
8.	Overall Coordination	Wasiur Rahman Tonmoy, Coordinator - Capacity Development, Email: tonmoy@manusher.org , Phone: 01716451457	

You all are requested to provide your cooperation to the core working team members as and when required for successful implementation of Protection from Sexual Harassment, Exploitation and Abuse (PSHEA). You may contact with them through email & cell phone.

Please note that the above committees validity period will expire after two years from the date of signing.

Approved by: 

Shaheen Anam
Executive Director